

PAPERWORK REDUCTION ACT CHANGE WORKSHEET

Agency/Subagency Student Aid Internet Gateway Enrollment Form and Web site		OMB Control Number 1845 - 0002
Enter only items that change		
Current Record		New Record
Agency form number(s) Page 2 – Instructions (also added sentence with the TDD/TTY telephone number to Page 4, Page 6 #1., and Page 6 (boxed text).	States "If you have any questions about completing your application, please call CPS/SAIG Technical Support at 1-800-330-5947."	States "If you have any questions about completing your application, please call CPS/SAIG Technical Support at 1-800-330-5947. To reach a telecommunications device for the deaf (TDD/TTY), call 800-511-5806 . Technical support representatives are available 7 a.m. – 7 p.m. CT, Monday through Friday, excluding federal holidays. If you prefer, you can e-mail inquiries to CPSSAIG@ed.gov . A technical support specialist will respond to your e-mail within one business day." Note: This is being added to accommodate the hearing impaired.
Page 2 – Instructions (mailing address) (also changed mailing address on Page 5 for cancellation letters and Page 18 for signature pages)	States "Send your completed enrollment form to: CPS/SAIG Technical Support P.O. Box 4229 Iowa City, Iowa 52244-4229 or overnight to: CPS/SAIG Technical Support 2400 Oakdale Blvd. Coralville, IA 52241"	States "Send your completed enrollment form to: CPS/SAIG Technical Support 2450 Oakdale Blvd. Coralville, Iowa 52241"
Page 3 – Table of destination points allowed	#4. lists "Pell Grant Processing/Batch Files"	#4. lists "Pell Grant, Academic Competitiveness Grant (ACG), National Science and Mathematics to Retain Talent Grant (National Smart Grant) Processing/Batch Files"
Page 3 - #4 (also added similar text changes to Page 16 - #14)	States " <u>Federal Pell Grant Program</u> : The Federal Pell Grant Program payment system allows payment and required reporting information to be exchanged electronically via the SAIG. All participants in the Federal Pell Grant Program must transmit payment and reporting data over the SAIG. To enroll for this service complete Step 1; Step 2, Questions 6 and 14; Step 3; and Step 4."	States " <u>Federal Pell Grant Program</u> ": The Federal Pell Grant Program payment system allows payment and required reporting information to be exchanged electronically via the SAIG. All participants in the Federal Pell Grant Program must transmit payment and reporting data over the SAIG. To enroll for this service complete Step 1; Step 2, Questions 6 and 14; Step 3; and Step 4. *Note: If your institution is a 2 or 4 year, degree-granting institution, the ACG and the National SMART Grant will be processed under the Pell Grant enrollment. No enrollment for ACG and National SMART Grant is needed."

<p>Page 9 - #7.A. Page 11 - #8.B. & 8.D.</p> <p>(also modified cycles on Page 11, Page 17, and Page 22)</p>	<p>Cycles to select are 2005-2006 and 2006-2007</p>	<p>Cycles to select are 2006-2007 and 2007-2008</p>
<p>Page 10 - #8.E.</p>		<p>Adds #8.E. "If your school utilizes a third-party servicer to submit batch services to CPS, yet desire to access CPS Online tools (such as FAA Access to CPS Online and Return to Title IV), check the Yes box to designate yourself as a destination point to solely access CPS Online services for the school selected. Do Not check this box if you also do batch services. If you need access for additional financial aid professionals, you may enroll them under Enroll FAA Users for Online Services from the www.FSAWebenroll.ed.gov Home Page."</p> <p>Note: This is being added due to demand from the Financial Aid Professional community to allow for easier sign-up when using a third-party servicer.</p>
<p>Page 11 - #8.E.</p>		<p>Adds Question #8.E. "Do you want this destination point solely to access and administer CPS Online services for the school selected? Do Not select Yes if you are already enrolled for Batch Services.</p> <p><input type="checkbox"/> Yes (Only select if Batch Services are NOT selected)</p> <p><input type="checkbox"/> No, go to Question 9."</p>
<p>Page 11 - #10.A.</p> <p>(also changed text on Page 12, Page 13, Page 14, and Page 22)</p>	<p>Lists "-Enrollment Reporting Schedule (formerly SSCR)"</p>	<p>Lists "-Enrollment Reporting (formerly SSCR)"</p>
<p>Page 13 - #10.B., first box</p>	<p>States "(School Transfer Profile must be completed at the nsldsfp.ed.gov website to begin Transfer Monitoring.)"</p>	<p>States "(School Transfer Profile must be completed at https://www.nslds.ed.gov/nslds_FAP/secure/logon.jsp to begin Transfer Monitoring.)"</p>
<p>Page 17 - #14</p> <p>(also made similar text changes to Page 22 (Award Year definition, Common Origination Disbursement definition, and EDExpress definition)</p>	<p>States "Do you want this destination point to submit and/or receive Pell payment data?"</p>	<p>States "Do you want this destination point to submit and/or receive Pell Grant, ACG, and the National SMART Grant payment data?"</p>

Agency Form - Page 7 - #10		<p>Adds "If you want this destination point to submit and receive data for Borrower Services (includes Treasury Offset Process (TOP), Mandatory Assignment Process, National Directory of New Hires (NDNH), IRS Skiptrace, and Conditional Disability Discharge (CDD)), then complete Question 10. Otherwise, go to Step Three."</p> <p>Note: This is being added to meet the OIG requirement of providing a secure electronic transmission service for Guaranty Agencies.</p>
Agency Form - Page 8 - #10		<p>Adds Question #10: "Do you want this destination point to send and receive files for Borrower Services?"</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No, go to Step Three</p> <p>A. If yes, for which agency? Name of Guaranty Agency _____ GA Code _____</p> <p><input type="checkbox"/> Check if address is the same as in Question 6. Business address _____ City _____ State _____ Zip _____</p> <p>B. "If you are completing this form for an existing DPA, provide the TG number that will be submitting and receiving the data: TG _____"</p>
Annual reporting and record keeping hour burden		
Number of respondents	0	0
Total annual responses	0	0
Percent of these responses collected electronically	0%	0%
Total annual hours	0	0
Difference		0
Explanation of difference		0
Program Change		
Adjustment		0
Annual reporting and record keeping cost burden (In thousands of dollars)		
Total annualized capital/startup costs	\$0	\$0
Total annual costs (O&M)	\$0	\$0
Total annualized cost requested	\$0	\$0
Difference		\$0
Explanation of difference		\$0
Program Change		
Adjustment		\$0

Other change**
See attached "0708 Enrollment Form Changes"

James M. Wright

11/2/2006

Signature of Senior Officer or
designee:

W M Wright

Date:

For OIRA Use

**This form cannot be used to extend an expiration date
OMB 83-C